



2245 WEST KOCH
SUITE - B
BOZEMAN, MT 59718
406-587-9004

TENANT’S 30 DAY NOTICE TO VACATE THE RENTAL PROPERTY

Notice from one tenant is effective for ALL tenants unless specific arrangements with the landlord are made.

Today’s Date: _____

Name: _____

This is to notify your office that I/We will be vacating the unit located at: _____

The property will be fully vacated and cleaned no later than 4:00pm by this date : _____

We conduct showings between the hours of 9:00am – 5:00pm Monday through Friday. We will inform you 24hrs in advance of a scheduled showing.

I understand that the refund of my Security Deposit is dependent upon:

- Property is fully vacated and Cleaning is completed in accordance with the cleaning checklist (see website under DOCUMENTS)
- Additional cleaning days past your termination date may be charged at the Holdover rate
- All issued items (Keys, Garage openers, Parking passes, etc) are to be immediately returned to the landlord at check out.
- The lease agreement is fully satisfied (IE date vacated is same as lease end date)
- No damages other than normal wear and tear
- All Rent, Fees, Charges, Utilities, ETC are paid in full to lease end date
- Security Deposit will be refunded in one check only. Distribution of the deposit between the tenants is the responsibility of the tenants. You may, however, exclude yourself from the check by indicating below.

The Check is to be mailed to the following address: _____

Print/Sign/Date: _____ Exclude from check? YES / NO

Print/Sign/Date: _____ YES / NO

Print/Sign/Date: _____ YES / NO

Print/Sign/Date: _____ YES / NO